



Poster Prizes - guidance and regulations

BSG members may only submit once per prize on which they are the presenting (first) author but it is permissible to be a co-author on multiple abstracts. It is expected that, in keeping with normal publication protocol, the first author (the presenting author) has made the greatest contribution to the work described. All co-authors must have approved the submission. Furthermore, no submissions should have been presented previously at a National or International scientific meeting or have been published.

For this prize, the presenter author must register for the BSG Winter Conference and present the poster in person. Failure to do so, after acceptance of an abstract, will result in the abstract being withdrawn.

Preparation of abstracts

Abstracts should be prepared according to the protocol given below. There are three main formats for abstracts described. In the case of the travel award, applicants should select the most appropriate abstract format for their work. **Failure to adhere to the detailed format for abstract preparation will result in the rejection of the abstract.**

General instructions for all abstracts

1. Use 12 point Arial font
2. Title should be no more than 12 words
3. The presenting author should be **listed first** and co-authors thereafter.
4. Give surnames followed by up to two initials
5. Give affiliations for each author on line below names
6. The main body of the abstract text should **not be more than 250 words**
7. Provide the name of any funding body, if applicable, at the bottom of the abstract

Specific instructions for a clinical case abstract

Use the following subtitles in your abstract as appropriate:

- Background
- Presenting problem
- Clinical management

- Discussion

Specific instructions for an audit abstract

Use the following subtitles in your abstract as appropriate:

- Background
- Aim
- Standard(s) (n/a for service evaluation)
- Process
- Results
- Discussion
- Action plan

Specific instructions for a poster prize abstract

Follow the general instructions and any relevant specific instructions above

If you have any additional queries please contact rebecca.wassall@newcastle.ac.uk
