



British Society of  
Gerodontology

Registered Charity 1118671

## **British Society of Gerodontology**

### **Minutes of the Annual General Meeting held on 3rd December 2015, Grand Connaught Rooms, London**

**Present:** Geraldine Russell, Mark Taylor, Preeti Naik, Ros Davies, Vicki Jones, Debbie Lewis, Liz Mavor, Joanna Millwood, Yvonne Rooney, Rebecca Wassall, Jannie Doughty, Katherine McDermott, Claire Curtin, Jodie Bustin, Heather Lloyd, Shelagh Thompson, Richard Fitzgerald, Janet Griffiths, Mike Butler, Bob Baker & Paul Zubkowski

1. **Apologies:** none
2. **Minutes of the last meeting 4th December 2014:** were accepted as a true record.
3. **Matters arising:** None.
4. **Officers' Reports**

#### **4.1 President**

Geraldine Russell (GR) noted her May Spring meeting at the Arden Hotel had been well attended and the evaluations had been positive. As BSG President she had made a visit to the House of Commons, attended the European College of Gerodontology meeting at the Titanic Centre, Belfast and she had been involved in the NICE consultation on dementia. GR stated that the extra BSG committee meeting should continue and BSG for the future should have a Chairperson for continuity. GR thanked the committee for the help with organising her meetings and the change of venue to the Grand Connaught Rooms. GR thanked BSG Past President David Russell for his support.

#### **4.2 Treasurer**

Robert Baker (RB) income & expenditure account for the April 2014-2015 showed a surplus of £14,688.68. Closing balances on the current account (£63,152.70), deposit account (£35,376.08) and PayPal (£1,378.46). RB reported the true position was a loss of (£6,102.32) for 2014-15 due to money owed for the website development, for the Gerodontology Journal and to BDA CDS Group. In the past the Winter meetings profit had been shared 50/50 with BDA CDS Group however, BDA CDS no longer advertised BSG meeting and so it was agreed that BSG would organise the meeting alone in 2016.

#### **4.3 Membership Secretary**

Liz Mavor (LM) reported a challenging year for membership. BSG wrote to all its members asking them to cancel their standing orders and pay via the new website. LM reported 71 people have joined via the website (30 with the journal) and 41 without. 111 members have paid by the old standing order system at the wrong rate of these 92 have the journal and 19 do not. BSG has 7 honorary members and 5 new DCP members for 2015. LM noted some members may have paid twice and membership may have decreased due to the problems with registering on BSG website and using Paypal.

#### **4.4 Secretary**

PZ had produced BSG Committee nominations form and minutes of the last AGM which were available for the meeting. PZ in his report submitted to the 2015 AGM, he highlighted he had uploaded a report to the Charity Commission website and the accounts for the period April 2013/14. PZ has responded to emails from NICE, members and others who have contacted the secretary via the website. PZ had amended the BSG Constitution for the AGM

#### **4.5 Website editor**

Mike Butler (MT) acknowledged the problems with the payment system and members logging onto the membership side of the website. MT has set up a way of emailing members regarding the BSG matters.

#### **4.6 Newsletter Editor**

Joanna Millwood (JM) reported the newsletter will no longer be posted out to members but will be available to read and download from BSG website spring 2016.

#### **4.7 Sponsorship Secretary**

Debbie Lewis (DW) agreed to replace Geraldine Russell as sponsorship secretary and Debbie had received lots of sponsorship pledges for next year

### **5. Meetings**

#### **5.1 Spring meeting 15th May 2015, Arden Hotel, Solihull**

The Spring meeting attracted 57 delegates was a great success and was profitable.

#### **5.2 Winter meeting 3rd December 2015, Grand Connaught Rooms, London**

The Winter meeting had to move from SOAS at short notice to the Grand Connaught Rooms. All of the administration for the meeting had been undertaken by the BSG Committee. The Winter meeting "Quality Matters in Dementia" attracted 143 delegates. The poster competition was a great success.

#### **5.3 Summer meeting 10th June 2016, The Lord Hill Hotel, Shrewsbury**

Heather Lloyd (HL) at her Summer meeting had a theme of celebrating silver - 25 years of the BSG. And she had already had booked a number of speakers for her meeting.

#### **5.4 Winter meeting 1st December 2016**

HL had booked SOAS for the conference and the theme was around Safeguarding and vulnerable people.

#### **6. Adoption of the New BSG Constitution**

BSG members at the AGM agreed to adopt the new Constitution proposed by the BSG Secretary. The new constitution created the post of a Chairperson on the committee who would be in place for 3 years before re-election.

#### **7. Nominated Officers 2015-16**

The secretary had circulated to BSG members nomination forms prior to the AGM. Vicki Jones was elected Chairperson and Ros Davies agreed to be president elect for 2016. Bob Baker was re-elected as BSG Treasurer nominated by Heather Lloyd & Paul Zubkowski

Joanna Millwood was elected a committee member, Debbie Lewis was elected as sponsorship secretary and Jodie Bustin was elected newsletter editor.

Chairperson	Vicki Jones
President	Heather Lloyd
President elect	Ros Davies
Past President	Geraldine Russell
Honorary treasurer	Robert Baker
Membership secretary	Liz Mavor
Honorary secretary	Paul Zubkowski
Committee	Jodie Bustin
	Rebecca Wassell
	Joanna Millwood
	Janet Griffiths (co-opted)
	Yvonne Rooney (co-opted)

SCD STr Rep	No nominations received for the AGM
Website editor	Mike Butler
Sponsorship secretary	Debbie Lewis
Newsletter editor	Jodie Bustin
Honorary auditors	David Davis

#### **8. OHP Group Report 2015 & Support for the Dementia Action Alliance (DDA)**

Vicki Jones (VJ) submitted to the AGM a comprehensive report on the work the OHP group had undertaken. There was agreement to fund a DVD on mouthcare for people living with dementia.

Joanna Millwood (JM) has continued to liaise with the DDA and she had an article published which she presented to the BDA Conference on 8th May 2015.

VJ gave a presentation on "Living with dementia and oral health to various groups. VJ also presented to RCS London on "Setting the research agenda for dementia and oral health" - 2nd October 2015.

Yvonne Rooney and Claire Curtin are about to complete their literature search for updated BSG/BSDH dementia guidelines.

Debbie Lewis has been involved on behalf of BSG on a national working group developing strategies on oral care for vulnerable adults.

#### **9. BSG Charitable Status**

Objectives of the BSG continue to be met and the annual report and accounts were submitted by PZ to the Charity Commission.

#### **10. Valedictory address and installation of new BSG president**

Geraldine Russell handed over the role of BSG president to Heather Lloyd. Geraldine thanked members for their support which had helped deliver a successful year as president. The AGM was declared closed at 6:03pm

#### **11. Date and venue of next meeting**

The annual general meeting will be held 1st December 2016, SOAS, London.

#### **Minutes confirmed by the BSG President**

.....  
**Date**

.....